

**MINUTES OF MEETING
OF AUDIT AND FINANCE COMMITTEE OF
NEW YORK CITY ENERGY EFFICIENCY CORPORATION**

June 15, 2022

At a meeting of the Directors of the New York City Energy Efficiency Corporation (“NYCEEC”) comprising the Audit and Finance Committee (the “Committee”), held electronically via Zoom (unless otherwise noted) at approximately 5:30 p.m. on June 15, 2022, the following Directors and Officers of NYCEEC were present:

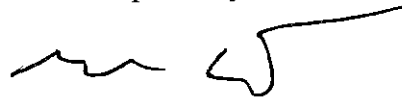
- Marc Khouzami, Director
- Sadie McKeown, Director
- Renwick Paige, Director
- Curtis Probst, President
- Jay Merves, Treasurer (in person)

Also present by invitation were Naeemah Lajoie and Mike Kerstetter (in person, both from NYCEEC), and Raymond Blake and Warren Ruppel of CBIZ Marks Paneth (f/k/a “Marks Paneth”, the “Auditor”). It was noted that a quorum existed and the meeting was called to order.

A pre-audit presentation was made by the Auditor. The Auditor gave a detailed presentation of the materials in the Meeting Package, with a particular focus on the forthcoming FY2022 financial audit to be conducted by the Auditor. The Auditor noted a change in the accounting standard known as the “Statement on Auditing Standards”. The Auditor asked if any of the Committee members had any concerns about (or knowledge of) any instances of fraud, whistleblower activity, or other suspicious activity within NYCEEC. The Committee members did not raise any such concerns or note any such instances. A brief conversation was had and members of the Committee asked several questions which were answered.

Upon a motion duly made, seconded and unanimously approved, the meeting was adjourned.

Respectfully submitted,



Mike Kerstetter
Meeting Secretary