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Run Date: 12/15/2023 Status: CERTIFIED Certified Date: 12/15/2023

Procurement Information:

Ques	Question		URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	https://nyceec.com/regulatory-and-financial-matters/
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

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Procurement Transactions Listing:

1. Vendor Name	American Express	Address Line1	200 Vesey St
Type of Procurement	Financial Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10285
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$40,336.29	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides business credit card to NYCEEC employees.

2. Vendor Name	Applied Business Software	Address Line1	2847 Gundry Avenue
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	LONG BEACH
Award Date		State	CA
End Date		Postal Code	90755
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,760.44	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides online software for loan origination and loan servicing.

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3. Vendor Name	Arbola, Inc.	Address Line1	7526 Coxton Court, Unit F
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALEXANDRIA
Award Date	7/17/2019	State	VA
End Date	7/1/2023	Postal Code	22306
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$7,421.25	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide consulting services for Salesforce and other electronic services.

4. Vendor Name	ArmadaCare	Address Line1	230 Schilling Cir #140
Type of Procurement	Staffing Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	HUNT VALLEY
Award Date		State	MD
End Date		Postal Code	21031
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$15,922.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Vendor provides supports for the Corporation's health care services.

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5. Vendor Name	Astron Solutions	Address Line1	505 8th Avenue Suite 2200
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	4/1/2021	State	NY
End Date	4/1/2023	Postal Code	10018
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$69,836.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Perform all aspects of human relations services for NYCEEC on both a regular and "ad hoc" basis.

6. Vendor Name	Atlantic Tomorrows Office	Address Line1	134 W 26th St
Type of Procurement	Technology - Hardware	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10001
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$9,384.26	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Vendor provides office printer/copier machine and maintenance

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7. Vendor Name	Automatic Data Processing (ADP)	Address Line1	One ADP Drive MS-100
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	AUGUSTA
Award Date		State	GA
End Date		Postal Code	30909
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$6,202.41	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Vendor provides payroll processing services.

8. Vendor Name	BURCHMAN, TERRIO, GEBHARDT & QUIST LLC (d/b/a "BTQ Financial")	Address Line1	80 Broad Street, 15th Floor
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	4/1/2019	State	NY
End Date	6/30/2021	Postal Code	10004
Fair Market Value		Plus 4	
Amount	\$1,000,000.00	Province/Region	
Amount Expended For Fiscal Year	\$169,999.92	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide financial advisory services including amongst other responsibilities: managing the general ledger system, handling payment processing, bookkeeping and financial reporting to NYCEEC management, recording and tracking payroll, tra

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9. Vendor Name	Bank of America	Address Line1	1 Bryant Park
Type of Procurement	Financial Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10036
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$168,082.20	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Banking services including loans

10. Vendor Name	Bedell and Forman LLP	Address Line1	30 Wall Street 8th Fl.
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10005
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,857.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides legal services.

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11. Vendor Name	CLO MOR PRESS, INC D/B/A INKFISH DESIGN	Address Line1	16440 Franklin Rd.
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	FORT BRAGG
Award Date	2/8/2021	State	CA
End Date	2/8/2022	Postal Code	95437
Fair Market Value		Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$6,068.75	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides website and graphic design services

12. Vendor Name	Community Preservation Corporation	Address Line1	28 East 28th Street 9th Floor
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	11/20/2017	State	NY
End Date	3/1/2020	Postal Code	10016
Fair Market Value		Plus 4	
Amount	\$30,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant is a subcontractor under grant to provide guide for mortgage lenders to illustrate the benefits of energy efficiency.

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13. Vendor Name	Cool Insuring Agency Inc	Address Line1	784 Troy-Schenectady Rd
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	LATHAM
Award Date		State	NY
End Date		Postal Code	12110
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$8,202.89	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Commercial, personal and life and health insurance provider

14. Vendor Name	Cushman and Wakefield Inc.	Address Line1	247 West Fayette Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	SYRACUSE
Award Date	4/11/2022	State	NY
End Date		Postal Code	13202
Fair Market Value		Plus 4	
Amount	\$5,500.00	Province/Region	
Amount Expended For Fiscal Year	\$5,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide property appraisal services.

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15. Vendor Name	Dell Marketing LP	Address Line1	One Dell Way
Type of Procurement	Technology - Hardware	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ROUND ROCK
Award Date		State	TX
End Date		Postal Code	78682
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$25,103.84	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides computers and parts.

16. Vendor Name	Dentons US LLP	Address Line1	1221 Avenue of the Americas
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	6/1/2017	State	NY
End Date		Postal Code	10020
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$62,948.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide legal services.

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17. Vendor Name	Deutsche Bank Trust Company Americas	Address Line1	1 Columbus Circle
Type of Procurement	Financial Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10019
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$96,613.15	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Banking and loan services

18. Vendor Name	EME CONSULTING ENGINEERING GROUP LLC	Address Line1	550 7th Ave
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	5/22/2019	State	NY
End Date	5/22/2022	Postal Code	10018
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Engineering consulting services

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19. Vendor Name	Forsyth Street Advisors LLC	Address Line1	588 Broadway, Suite 1208
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	7/1/2018	State	NY
End Date	7/1/2022	Postal Code	10012
Fair Market Value		Plus 4	
Amount	\$1,000,000.00	Province/Region	
Amount Expended For Fiscal Year	\$7,227.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide financial advisory services.

20. Vendor Name	Goldstein Hall PLLC	Address Line1	80 Broad Street Suite 303
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	6/10/2021	State	NY
End Date		Postal Code	10004
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$13,159.99	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides legal services.

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21. Vendor Name	High Impact Financial Analysis	Address Line1	69 State St STE 1200D
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	4/21/2021	State	NY
End Date	4/21/2023	Postal Code	12207
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$11,237.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide financial modeling services

22. Vendor Name	J Ray Community Development LLC	Address Line1	27 Bedford Rd.
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	KATONAH
Award Date	4/1/2020	State	NY
End Date	4/1/2022	Postal Code	10536
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Provide consulting services for financial modeling, credit underwriting and analysis, customer prospecting, PACE research and qualification, and other services as requested.

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23. Vendor Name	Jonathan Proman, Esq.	Address Line1	30 Wall Street 8th FI.
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	12/9/2021	State	NY
End Date		Postal Code	10005
Fair Market Value		Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$10,257.44	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides legal services.

24. Vendor Name	LexisNexis Risk Solutions Inc.	Address Line1	1000 Alderman Drive
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALPHARETTA
Award Date	7/1/2019	State	GA
End Date		Postal Code	30005
Fair Market Value		Plus 4	
Amount	\$5,850.00	Province/Region	
Amount Expended For Fiscal Year	\$5,850.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Subscription access to LexisNexis.

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25. Vendor Name	Marks Paneth LLP	Address Line1	685 Third Avenue
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	6/9/2020	State	NY
End Date		Postal Code	10017
Fair Market Value		Plus 4	
Amount	\$31,584.16	Province/Region	
Amount Expended For Fiscal Year	\$31,584.16	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant to provide audit services for the fiscal year ending June 30, 2020.

26. Vendor Name	Personal Computer Power Center, Inc.	Address Line1	1650 Broadway Suite 605
Type of Procurement	Technology - Consulting/Development or Support	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	4/10/2019	State	NY
End Date	5/1/2024	Postal Code	10019
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$51,947.60	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	IT support, hardware and software, including transitioning from prior IT support provider.

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27. Vendor Name	Principal Financial Group (PLIC)	Address Line1	1155 6th Ave #11
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10036
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$14,183.92	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides dental insurance and life insurance policies to employees.

28. Vendor Name	Pryor Cashman LLP	Address Line1	7 Times Square
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	1/2/2019	State	NY
End Date		Postal Code	10036
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	On call legal services for debt workout and other matters as may be required.

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29. Vendor Name	Richard Conley	Address Line1	2465 Palisade Ave., Apt. 4A
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BRONX
Award Date	2/5/2020	State	NY
End Date	2/5/2021	Postal Code	10463
Fair Market Value		Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Perform a credit underwriting analysis, prepare written reports and participate in conference call(s).

30. Vendor Name	Roya Media LLC (d/b/a "Vision Flourish")	Address Line1	1-50 50th Avenue, Apt. 1108
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	LONG ISLAND CITY
Award Date	3/1/2019	State	NY
End Date	7/31/2020	Postal Code	11101
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	General marketing and communication services.

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31. Vendor Name	Salesforce.com	Address Line1	1095 Avenue of the Americas
Type of Procurement	Technology - Software	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10036
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$22,651.53	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides software system to help company manage its business.

32. Vendor Name	Shelterpoint Life Insurance Co.	Address Line1	1225 Franklin Avenue
Type of Procurement	Other	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	GARDEN CITY
Award Date	12/4/2017	State	NY
End Date		Postal Code	11530
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$6,144.39	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides life insurance policies for employees

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33. Vendor Name	Sive Paget & Riesel P.C.	Address Line1	560 Lexington Ave
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	9/12/2020	State	NY
End Date		Postal Code	10022
Fair Market Value		Plus 4	
Amount	\$100,000.00	Province/Region	
Amount Expended For Fiscal Year	\$13,966.39	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides on call legal services

34. Vendor Name	Tech Impact	Address Line1	244 5th Ave
Type of Procurement	Telecommunication Equipment or Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NEW YORK
Award Date		State	NY
End Date		Postal Code	10001
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,497.70	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Consultant provides phone technology services.

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35. Vendor Name	Urban Energy Advisors LLC (d/b/a/ "Urban Ingenuity")	Address Line1	486 Greenwich Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NEW YORK
Award Date	12/20/2018	State	NY
End Date	9/30/2019	Postal Code	10013
Fair Market Value		Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$0.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Subgrant agreement for Urban Ingenuity to provide consulting services to support creating Washington DC Green Bank.

Additional Comments